

## MERRIMACK VALLEY YMCA CAMPING SERVICES BRANCH

### FINANCIAL ASSISTANCE GUIDELINES & CHECKLIST

Mailing Address: 360 Merrimack Street, Suite 270, Lawrence, MA 01843

Physical Address: 360 Merrimack Street, Building 9, Entrance K, 2<sup>nd</sup> Floor, Lawrence, MA 01843

Email: campinfo@mvyymca.org • Phone: (978) 975-1330 • Fax: (978) 681-1126

#### **Financial assistance policy:**

Camp tuition is based on the cost of providing each program. While participants are expected to pay their fair share, the YMCA will attempt to assist families who would like to participate but cannot afford the fees. Proof of financial need and service need (parents/guardians must be working or attending school) is required through a confidential application process.

#### **How much assistance is provided:**

Most families are willing and able to pay something. Therefore, it is **unusual** for 100% of the tuition to be provided by the YMCA. Funds are allotted by using a sliding scale, according to the family's income and not the amount of available money in the campership fund. These funds are dependent on the generosity of contributors every year.

#### **Please submit the following:**

- ✓ The attached **financial assistance application** with the required documentation:
  - **Last two paycheck stubs** from all employers of household members
  - **Most recent W2** and the **most recent income tax return (1040)** for the household
  - Signed letters from employers if any of the above is not available
  - **Proof of all public assistance** for household members
- ✓ A **deposit** to ensure a spot will be held during the camp season.
  - \$100 deposit per two week session, per camper is required for Camp Lawrence and Camp Nokomis and is restricted to the 1<sup>st</sup> or 4<sup>th</sup> session
  - \$25 deposit per week, per camper is required for Camp Otter
  - \$40 deposit per week, per camper is required for Road Rangers
- ✓ A completed summer camp **registration form**

#### **Important information:**

**Completed applications will be reviewed starting January 1<sup>st</sup>. All financial documentation must be dated within 30 days of application. Applications will not be reviewed unless ALL documentation and deposit(s) are received by the YMCA.** Due to the increasing amount of requests for assistance, it is highly recommended that the completed application is received by March 1<sup>st</sup> of the camp year. The registration form(s) and deposit(s) may be sent in early to hold a spot in camp.

A decision letter will be sent by mail within two weeks. If you are approved for assistance, funds will NOT be allotted unless the acceptance letter is signed and returned within two weeks to the YMCA Camp Registration Office. If you are approved and no longer wish to accept assistance, please return the decision letter with "declined" checked off and your deposit will be returned to you.

**Financial Assistance is only allocated as long as there are slots available in our program and campership funds are available.** All questions regarding financial assistance for the Merrimack Valley YMCA Camping Services programs should be directed to the Registration Office.



# MERRIMACK VALLEY YMCA FINANCIAL ASSISTANCE APPLICATION

This document must be completed in full for consideration. All of the following information must be included before processing will occur:

- Bring your last two paycheck stubs from all employers of household members
- Bring your most recent W2 and the most recent income tax return (1040) for the household
- Signed letters from employers if any of the above is not available
- Proof of all public assistance for household members
- All household income sources and assistance must be documented and included with this application, special circumstances must include a written notarized, signed letter

## For Office Use Only

Gross Yearly Income \_\_\_\_\_  
 Total Household Members \_\_\_\_\_  
 F.A. Approval % \_\_\_\_\_  
 Date Approved \_\_\_\_\_  
 Approved By \_\_\_\_\_  
 Applicant Contact Date \_\_\_\_\_  
 Branch \_\_\_\_\_

## Personal Information (Please Print)

Name of Person Receiving Assistance	Birthdate	Gender
Spouse's Name (if applicable)	Birthdate	Gender
Address	City	State Zip
Day Phone	Evening Phone	Mobile Phone
Email Address		
Number of Adults in Household _____ Number of Children in Household _____		

## Dependents Living at Home

Name	Birthdate	Gender
Name	Birthdate	Gender
Name	Birthdate	Gender
Name	Birthdate	Gender

## Employment/Income (All Household Employers Must be Listed)

Employer Name 1	Phone Number
Employer Name 2	Phone Number
Employer Name 3	Phone Number

Is anyone in your household receiving any educational financial assistance?  
Documentation of this financial assistance must be included with application.

Yes No

### Household Monthly Income

Wages \_\_\_\_\_  
 Social Security \_\_\_\_\_  
 Food Stamps \_\_\_\_\_  
 Unemployment \_\_\_\_\_  
 Child Support/Alimony \_\_\_\_\_  
 Pension/Retirement \_\_\_\_\_  
 All Other \_\_\_\_\_  
**Total** \_\_\_\_\_

### Household Monthly Expenses

Rent/Mortgage \_\_\_\_\_  
 Groceries \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Utilities \_\_\_\_\_  
 Car Payments \_\_\_\_\_  
 Medical \_\_\_\_\_  
 Other \_\_\_\_\_  
**Total** \_\_\_\_\_

Please check ALL areas that you will need assistance in:

- Membership
- Youth Sports
- Afterschool Childcare
- Summer Camp
- Aquatics
- Other – Please List \_\_\_\_\_

I affirm to the best of my knowledge that the above information is true and complete. I agree to provide income documentation in full, and for all members of my household. I understand that this application expires annually, and I must reapply as requested by the branch to continue receiving assistance.

Applicant's Signature

Date

Are you willing to volunteer/share your story? Yes No

Please return this application to your local YMCA branch.